

GRAYS HARBOR FIRE PROTECTION DISTRICT # 2

**District Meeting Minutes
10 August 2006 7:00 PM**

The Commissioners meeting of Grays Harbor Fire District #2 was called to order by Chairman Mike Whittaker at 7:00 PM in the Central Park Fire Department. Commissioners present: Dale Hensley and Nick Dunjic. Deputy Chief's present: Frank Scherer. Others present: Cheryl Thompson, Lester Willis and Philip Oldham, Tony Broten, Rich Beeman, Monte Mattson, Grant Newell, Wade Snow, Josh Ambrose, Mike Hubbard.

Flag salute was called.

Motion made by Dunjic and seconded by Hensley to approve the Agenda for 10 August 2006 meeting.

Unanimously carried.

Motion made by Hensley and seconded by Dunjic to approve the minutes for 13 July 2006 meeting, with the correction to insert Whittaker in the motion to excuse Commissioner Whittaker on family leave.

Unanimously carried.

Motion made by Dunjic and seconded by Hensley to approve minutes for 3 August 2006 workshop with City of Montesano.

Unanimously carried.

Secretaries report was given as of July 31, 2006. A beginning balance of \$139,964.83, receivables \$12,794.62, payable vouchers \$28,967.17, P/R \$28,852.40 with a month end balance of \$94,939.88. The Petty Cash fund has \$103.31 balance. Ambulance Account balance is \$74,936.87. The Investment Balance is \$65,000.00.

Hensley moved and Whittaker seconded approval of Resolution 2006-15 to reinvest expense Account of \$40,000.00.

Unanimously carried.

Ambulance report monthly billing of \$34,768.00, monthly revenue received \$7,277.45, revenue received YTD \$110,701.82. It was suggested that we advertise the Ambulance Subscription again this year.

District Chief report: A letter was sent to the School District asking for \$1.00 per student assessment for fire protection. Prater and Oldham will attend an Ambulance Billing and Reimbursement Workshop on Sept. 11, 2006. Additional report attached.

Motion made by Whittaker and seconded by Dunjic to send Teri Scherer to the WFCA Annual Conference and Snure Seminar on 18 October 2006.

Unanimously carried.

Discussion followed as to whether we should seek council to fight the Insurance Company on their decision NOT to pay for the water damage to Station #31. Water rot on both sides of Bldg. Prater sent an E-Mail to USDA looking into a grant for Fire Station repairs. Prater also sent a letter to the Insurance Commissioners Office and the Attorney Generals Office. No response.

Central Park reported: 9 fire calls, 25 EMS. They have 12 active, 1 on leave, 1 senior reserve, 1 new applicant. #3141 is in need of \$2500 in repairs also needs a 60,000 mile service.

Brady reported: 2 senior reserves, 19 active, 2 on leave, and one applicant. They had 49.5 training hours, 258.0 standby hours, 27 aid calls and 5 fire calls and 3 mutual aide with District #5.

Wynoochee station reported: Deputy Chief Bash on vacation

Unfinished Business:

District 2 and City of Montesano and District 5 met in a workshop to discuss common concerns dealing with fire and EMS delivery. There are reservations with District #5 joining the sessions as they bring aboard to much baggage.

Motions was made by Hensley and seconded by Dunjic to continue talks with City of Montesano, excluding District #5 at this time.
Unanimously carried.

From the meeting the District Chief's are asked to appoint or come up with names of individuals that will sit on a Joint Committee. This committee will be made up of community representatives, fire district representatives and City representatives.

Motion was made by Hensley and seconded by Dunjic to have Whittaker represent GHFD2 Commissioners on the Committee.

Motion was made by Hensley and seconded by Whittaker to table the Volunteer Incentive Program until September meeting so it could go back to the Association for approval.
Dunjic said no, motion carried .

The proposed purchase of exercise equipment for Station #32 was tabled until after the Levy elections. It was suggested that someone talk with the Gym in Montesano and see if we could set up a Firefighter/EMS discount. Prater would look into it.

Motion was made by Dunjic and seconded by Whittaker to increase the Petty Cash Fund to \$1000. Funds to be used for travel and expenses to workshops and meetings.
Unanimously carried.

New Business:

Motion was made by Whittaker and seconded by Dunjic to piggy back onto a fuel bid with City of Montesano for next year with Pettit Oil Co. Motion withdrawn.

Good of the Order:

Commissioners thanked all who worked on the signs for the EMS Levy.

Public Comment

A letter was received from Montesano Fire Department regarding the purchase of the Mako Air Compressor for \$1.00. City Council approved the purchase.

A letter was received from the Montesano Fire Department in reference to surplus of all its Minitor II pagers and transfer ownership of 22 of them over to GHFD#2. The request was approved by the City Council.

Motion was made by Hensley and seconded by Whittaker to approve the vouchers dated 7/24/06 totaling \$10,267.02.
Unanimously carried.

Motion was made by Hensley and seconded by Whittaker to approve the vouchers dated 8/10/06 totaling \$11,333.11.
Unanimously carried.

District Chief Prater has asked for his contract to be opened. He has asked for a rewording of the contract and a pay raise. Discussion followed. Question to the board is do they want to open the contract? Hensley says no. Dunjic wants to wait until the elections are over. Whittaker feels that Prater has successfully completed his probation period, feels he needs a pay raise, Prater is the lowest paid in the County. Whittaker wants a commitment from the Board that Prater will receive a pay raise, Hensley disagrees. Hensley states the current contract is still in effect, can we open the contract? Hensley feels the District vehicle should be used from 8-5PM by the District Chief. Whittaker wants it recorded that he and Dunjic support the District Chief.

Whittaker called an Executive Session at 8:45PM for Personnel Reasons. Commissioners only to attend for a 15 minute session.

Meeting called back to order at 9:00PM. No action taken.

Commissioners discussed that #3414 Tender should be put back in Montesano. All are agreeable on the move. Prater will look further into this move and draft a document to cover liability and expenses once the move has taken place.

Whittaker moved and Hensley seconded to adjourn the meeting at 9:15PM.
Unanimously carried.

Next meeting 12 October @7PM.

Commissioner

Secretary

Commissioner

Commissioner