

## **GRAYS HARBOR FIRE PROTECTION DISTRICT # 2**

**District Meeting Minutes  
13 April 2006 7:00 PM**

The Commissioners meeting of Grays Harbor Fire District #2 was called to order by Chair Mike Whittaker at 7:00 PM in the Central Park Fire Department. Commissioners present: Nick Dunjic. District Chief – Dan Prater. Station Chief's present: Larry Willis and Frank Scherer. Others present: Peggy Fouts, James Kost, Mike Hubbard, Cheryl Thompson, Tony Broten, Richard Beeman, Lester Willis and Josh Ambrose.

Motion made by Dunjic and seconded by Whittaker to excuse Commissioner Hensley due to illness.

Unanimously carried.

Meeting called to order at 7:00pm by Chair Mike Whittaker.

Flag salute was called.

Motion made by Dunjic and seconded by Whittaker to approve the Agenda.

Unanimously carried.

Motion made by Dunjic and seconded by Whittaker to approve minutes for March 9, 2006.

Unanimously carried.

Peggy Fouts, Director of 911 and Radio Man James Kost attended to address the issues that GHFD#2 has with changing over to Fire 7. Peggy received the Boards letter of 3/10/2006 advising 911 that we did not want to change over to Fire 7. They addressed Larry Willis's letter of 1/18/2006 and tried to answer all our concerns. Letter attached. Peggy stated we will move forward with Fire 7. Much discussion followed. A Homeland Security Grant was received and a repeater is being built on Minot, completion date; possibly 90 days. 911 is temporarily located in Montesano until the new housing is finished. Fire 1 and 7 are the same system but less traffic, does have some dead spots, need to find them and work with it. Any problems that arise when we move to Fire 7 will be addressed immediately. GHFD#2 will complete the change over in approximately 2 months. 911 Board of Directors would like a letter from GHFD#2 stating their intent and a time line to move to Fire 7.

Secretaries report attached. SCBA's are not paid, still not complete with correction of problems.

Dunjic moved and Whittaker seconded approval of Resolution 2006-04 to reinvest expense Account of \$40,000.00.

Unanimously carried.

County said that if we wanted a higher interest rate than 4.8, we would have to invest our money for a 90 day term.

Ambulance report is attached.

### **Station Reports:**

Wynoochee – attached.

Brady - Deputy Chief Willis reports, 2 senior reserves, 17 active, 3 on leave. Willis reported 12 medical calls and 1 fire call. They had 78 training hours, 255 stand-by hours. 5 personnel attended the Leadership class. Station 32 purchased fire extinguishers for their POV. Station 32 will give \$500 towards the EMS Levy campaign.

Central Park – attached.

District Chief Report – attached. EMS Levy, we will have a back up plan, could raise rates, cut staff, etc. A committee is being formed from each of the stations.

### **Unfinished Business:**

Eligibility List for Medics was discussed. The biggest draw back was that it does not draw from the local area. Public Safety Testing is expensive. Would we utilize the list enough to pay for itself? Prater said we could do our own testing. He was asked by the Commissioners to give an update on the possibility of doing our own testing, to be ready for the next meeting.

Motion was made by Dunjic and seconded by Whittaker to do our own testing for FF/Paramedic. Unanimously carried.

Discussion followed about doing our own Hose Testing as apposed to hiring it done.

Motion was made by Whittaker and seconded by Dunjic to hire out Hose Testing. The Contract was signed by Whittaker with the Hose Testing Company. Unanimously carried.

Discussion followed concerning the Expenditure Policy.

Motion was made by Dunjic and seconded by Whittaker to approve the policy that establishes guidelines for the expenditure of GHFD#2 funds. Unanimously carried.

Discussion followed concerning the Complaint Procedure Policy.

Motion was made by Whittaker and seconded by Dunjic to approve the policy that establishes guidelines for the receipt, investigation and resolution of complaints received by the Department concerning conduct, behavior, action or inaction of one or more members. Unanimously carried.

Discussion followed concerning the Inspection and Copying of Public Records Policy.

Motion was made by Dunjic and seconded by Whittaker to approve the policy relating to the inspection and copying of public records. Unanimously carried.

### **New Business:**

The District Tahoe #3100 will be used by the District Chief from 8-5PM on District business. #3100 will be available the other hours at the station for use in travel to training. When using #3100 no mileage will be paid. Gas will be purchased with the card in that vehicle. District

Chief will use his own vehicle driving to and from work. District Chief will not be reimbursed for mileage in his own POV and will carry his own insurance.

Dunjic addressed the damage done to the SW corner of Station #31, Water damage that the insurance company refuses to cover. Insurance Company feels it was bad workmanship at the time it was built. A construction company has been asked to give an estimate to repair damage. Dunjic suggested that we contact Snure Law Firm and get their advice.

**Good of the Order:**

- a. Fire extinguishers can not be maintained ourselves, they have to have an inspection sticker on them each year.
- b. Chief Prater was given a good report from his Doctor and has been released to full duty.
- c. Map books need to be updated. Need to send people down the county roads to assure accuracy.
- d. Beeman thanked the Commissioners for what they are doing for the District. He stated that we can not cut staff if the EMS Levy does not pass.
- e. The Commissioners thanked all the Volunteers for the part they play in the district and all they do.

Montesano has requested a workshop with the GHFD#2 Commissioners and their Public Safety Committee. They will meet on Thursday, May 4<sup>th</sup> at 6:30 to discuss common concerns dealing with Fire and Emergency Medical service delivery. Prater will contact the Vidette and the Daily World and post the notices. This is open to the public but no comment will be allowed.

Dunjic moved and Whittaker seconded approval of the vouchers.  
Unanimously carried.

Dunjic moved and Whittaker seconded approval of the March Payroll.  
Unanimously carried.

At 9:30PM an Executive Session was call for 20 minutes for personnel issues.

At 9:50PM meeting came back to order with no action taken.

Dunjic moved and Whittaker seconded to adjourn the meeting at 9:55pm.  
Unanimously carried.

Next meeting 8 June 2006 @7PM.

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Commissioner

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Secretary

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Commissioner

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Commissioner